Parish of St Mary the Virgin, Twickenham

**MINUTES OF THE ANNUAL MEETING OF PARISHIONERS**

**held on Sunday 4 October at 10.30 via Zoom**

The Rev’d Jeff Hopkin Williams opened the meeting by explaining that under the Bishop of London’s Supplementary Directions the annual meeting should be held by the end of October and could be held by digital means, meaning this meeting had the same official status as when we used to meet in person.

The Vicar’s annual report was presented at the Zoom service which took place immediately before this meeting.

Attendance at the annual meeting was open to all those on the electoral roll or living within the parish.

# Election of Church Wardens

Two nominations for the position of Church Warden had been received:

* Barbara Williams had been proposed by Jean Love and seconded by Celia Goodman.
* Judy Britton had been proposed by Julie Hall and seconded by Catherine Mann.

Those present at the meeting unanimously elected Judy and Barbara to serve as Church Wardens for the coming year. Jeff thanked Barbara and Judy for their service and noted the importance of a sense of continuity at this time.

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING**

**held immediately afterwards**

1. **Apologies for Absence:** None had been received.
2. **Minutes of the Annual Parochial Church Meeting held on 24 March 2019: T**hese were signed as an accurate record.
3. **Appointment of Tellers**:No appointment was required.
4. **Election of 4 lay representatives to the Parochial Church Council to serve for 3 years:** Four nominations and been received - Fraser Bell and Mark Wilson sought re-election; and Clarinda Chan and Rosemary Fulljames were seeking election for the first time. All had been properly proposed and seconded and were elected unanimously *en bloc*.
5. **Election of 5 representatives to the Deanery Synod to serve for 3 years:** Francis Drasar and Karen Kiddle were seeking re-election; and Shobha Sajan, Peter Mence and Elizabeth Webborn were seeking election for the first time. All had been properly proposed and seconded and were elected unanimously *en bloc.*
6. **Report on the Electoral Roll:** Toby Kiddle reported that the Electoral Roll had been updated since last year’s complete revision. The roll stood at 262, with 22 additions. 66 lived within the parish; 161 were female and 101 male. The roll had been published in accordance with church regulations. Thanks were offered to Toby for his work.
7. **Report on the fabric, goods and ornaments of the church:**
   * + Fabric: Judy Britton reported on building works undertaken since March, as works prior to that date were contained within the written buildings report. The water supply in the hall had been fixed and running water made available upstairs for the office staff. The bricks around the roundels on the north and south walls of the church had been repaired to prevent water ingress and insulation had been laid in the roof space. Thanks were offered to Deon Lombard for overseeing both jobs. Courtyard?? Thanks were offered to the Buildings Group for looking after the church’s buildings.
     + Goods and ornaments: Judy and Barbara had carried out an inspection of the goods and ornaments, and nothing of note had been found missing. It would be necessary to check again when everything was reinstated after the reordering works.
8. **Reordering report:** Charlotte West took the meeting back to 2009 when four architects had been interviewed to design a scheme to reorder the church. Richard Griffiths had been appointed and had worked with us over the intervening years to bring the scheme to fruition. Work had started in July and was nearly complete. A local firm of contractors, Rose Line Construction Limited, had been appointed. The new English oak floor had been laid, the new Treske benches would be arriving soon and a new heating system had been installed. The work had been done to a high standard, was on time and within budget. Apart from one grant, from Garfield Weston, some film money and a few legacies, the work had been funded by many and generous donations from the congregation. The Bishop of Kensington would be coming on 25 October to rededicate the space. The service would be streamed and recorded.
9. **Safeguarding Report:**  Sophy Fisher, as safeguarding officer, confirmed that the PCC had complied with all canonical requirements in relation to safeguarding (in particular section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops’ guidance on safeguarding children and vulnerable adults). The welfare of our children and young people and vulnerable adults was paramount. Any issues in relation to safeguarding needed to be reported to the diocesan safeguarding advisor. There had been fewer face to face meetings in recent months and a number of people had been involved in keeping in touch with members of the congregation, especially more vulnerable members. Thanks were offered to Sophy for looking after this.
10. **Report on the work of the Parochial Church Council and presentation of Parish Reports:** The PCC had met five times in person up until March and twice via Zoom. Meeting had always been constructive. As well as supporting the work of the individual PCC Vision Groups, the PCC had had oversight of church finance, been responsible for the care and enhancement of our buildings, charitable giving and safeguarding. The detail of the work of each of the Vision Groups as well of other areas of St Mary’s life was contained in the Parish Reports, which were commended to the meeting.
11. **Report on the Deanery Synod:** Diana Wells reported on the main items that had been discussed at the meetings of the Hampton Deanery, and in particular the Diocesan Vision for 2030. Bishop Sarah was inviting each deanery to reflect on:
    * How we had seen God working in our area over the past five years.
    * How, looking ahead to 2030, we thought God was calling our church in London to be.
    * What, looking ahead to 2030, God was calling us to prioritise.
    * Each deanery would commit over the next couple of years to hosting one month of activities to bring people together (for Hampton it was going to be February 2021). PCCs were encouraged to reflect on this.
12. **Presentation of the Annual Accounts for 2019:** Francis Drasar, as treasurer, presented the annual accounts and treasurer’s report. 2019 had been a financially successful year, with reordering fundraising complete and the general fund standing at £110,000 at the end of the year. 2020 had started well but with lockdown income had fallen away with a loss of collections at services and a reduction in letting income. Some additional giving had come in in response to an appeal but there was scope for greater giving.
13. **Appointment of Independent Examiner:** Francis proposed that Zoe Longstaff Tyrrell of RSM UK Tax and Accounting continue to be appointed as our independent examiner. This was seconded by Barbara Williams and agreed by all present.
14. **Results of elections (if appropriate):** Not required.
15. **Closing prayer:** Before the closing prayer was offered Barbara Williams thanked Audrey Thomas for her work as verger over the year, Charlotte West for duties as PCC Secretary and the Rev’d Jeff Hopkin Williams for his leadership and inspiration. Each was offered a gift that would be delivered after the online meeting. The meeting closed with the Prayer in a Pandemic.